

The Board of Liberty Township Trustees met in an Organizational and Regular Session on January 4, 2016 at 1:00 p.m. at the township Administration Building with the following members present: Mr. Jason Rubin, Mr. Stan Nudell, and Chairperson, Mrs. Jodi K. Stoyak presiding.

#### ORGANIZATIONAL MEETING

16-01 Motion made by Mrs. Stoyak to appoint Fiscal Officer Chairperson Pro Tem.  
Mrs. Stoyak, Yes. Mr. Rubin, Yes. Mr. Nudell, Yes. Seconded by Mr. Rubin. Motion carried.

#### FISCAL OFFICER OPENS THE FLOOR FOR NOMINATION FOR CHAIRPERSON.

16-02 Motion made by Mr. Nudell to appoint Mrs. Jodi Stoyak, Chairperson for 2016.  
Mr. Nudell, Yes. Mr. Rubin, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Rubin. Motion carried.

#### NOMINATION FOR VICE CHAIRPERSON

16-03 Motion made by Mrs. Stoyak to appoint Mr. Jason Rubin, Vice Chairperson for 2016.  
Mrs. Stoyak, Yes. Mr. Nudell, Yes. Mr. Rubin, Yes. Seconded by Mr. Nudell. Motion carried.

16-04 Motion made by Mr. Rubin to adjourn sine die for the year 2015.  
Mr. Rubin, Yes. Mrs. Stoyak, Yes. Mr. Nudell, Yes. Seconded by Mrs. Stoyak. Motion carried.

16-05 Motion made Mrs. Stoyak that the Board of Liberty Township Trustees shall conduct its meetings in full compliance with the Ohio Sunshine Law and accordingly establishes the following rules for the scheduling and notice of all meetings:

**REGULAR MEETINGS** – Regular meetings of the Board of Trustees shall be on the second Monday of every month as follows: January – April at 1:00 p.m., May – October at 6:00 p.m., November & December 1:00 p.m.: Exceptions: Organization Meeting January 4, 2016 at 1:00 p.m., & the October meeting will be Tuesday, October 11, 2016 at 6:00 p.m. because of the Columbus Day Holiday. **NO MEETING IN AUGUST.** Notice of said meeting shall be posted on the Township Bulletin Board

**SPECIAL MEETINGS** – Notice of special meetings of the Board of Trustees shall be given by posting advanced written notice of the same in a conspicuous place outside the Township Hall on a bulletin board or sign provided for that purpose. Additionally, notice of all special meeting shall be given to the Youngstown Vindicator, Warren Tribune Chronicle and any other newspaper that requests the same at least 24 hours in advance of the meeting, except in an emergency in which case the notices shall be given as soon as practicable.

Additionally, the Township will provide advance written notice of special meetings to anyone who provides the Township with pre-paid postage, self-addressed envelopes, post cards or email address.

Minutes of the meeting shall be promptly prepared and made available for inspection and copying upon request of any party in accordance with Ohio's Public Record Act.

Mrs. Stoyak, Yes. Mr. Rubin, Yes. Mr. Nudell, Yes. Seconded by Mr. Rubin. Motion carried.

16-06 Motion made by Mr. Rubin to rehire and compensate all current bargaining unit employees per current contract agreements wage schedules and non-bargaining unit full and part time employees at current wage rates.

Mr. Rubin, Yes. Mrs. Stoyak, Yes. Mr. Nudell, Yes. Seconded by Mrs. Stoyak. Motion carried.

16-07 Motion made by Mr. Rubin to continue to retain Attorney Mark. S. Finamore for Home Rule Law Director legal services at a monthly salary of \$500.00 per month, payable in two installments of \$230.76 per 26 pay periods. The township shall pay the Law director a time rate of \$100.00 per hour for all work completed in excess of five hours per month.

Mr. Rubin, Yes. Mrs. Stoyak, Yes. Mr. Nudell, Yes. Seconded by Mrs. Stoyak. Motion carried.

16-08 Motion made by Mrs. Stoyak to authorize township employees to attend meetings, seminars, workshops, conferences, schools, training or conventions for fiscal year 2016, after a formal request has been processed and approved.

Mrs. Stoyak, Yes. Mr. Rubin, Yes. Mr. Nudell, Yes. Seconded by Mr. Rubin. Motion carried.

16-09 Motion made by Mr. Rubin to authorize Fiscal Officer to transfer money within a fund from one line item to another as deemed necessary.

Mr. Rubin, Yes. Mrs. Stoyak, Yes. Mr. Nudell, Yes. Seconded by Mrs. Stoyak. Motion carried.

16-10 Motion made by Mrs. Stoyak to continue to compensate Zoning Commissioners/Appeals Board Members at current set fee per meeting (no increase).

Mrs. Stoyak, Yes. Mr. Rubin, Yes. Mr. Nudell, Yes. Seconded by Mr. Rubin. Motion carried.

16-11 Motion made by Mr. Rubin to authorize Fiscal Officer to expend monies for public community functions not to exceed \$200.00.

Mr. Rubin, Yes. Mrs. Stoyak, Yes. Mr. Nudell, Yes. Seconded by Mrs. Stoyak. Motion carried.

16-12 Motion made by Mr. Rubin to reappoint Ray Knight to the Liberty Township Zoning Commission 5 year-term expires 12/2020.

Mr. Rubin, Yes. Mr. Nudell, Yes. Mrs. Stoyak, **NO**. Seconded by Mr. Nudell. Motion Carried.

16-13 Motion made by Mrs. Stoyak to reappoint Thomas Anness to the Zoning Board of Appeals for the five year term ending 12/2020.

Mrs. Stoyak, Yes. Mr. Rubin, Yes. Mr. Nudell, Yes. Seconded by Mr. Rubin. Motion carried.

16-14 Motion made by Mr. Rubin to adjourn organizational meeting and continue with regular meeting.

Mr. Rubin, Yes. Mrs. Stoyak, Yes. Mr. Nudell, Yes. Seconded by Mrs. Stoyak. Motion carried.

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STEVE SHELTON, FISCAL OFFICER

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JODI K. STOYAK, CHAIRPERSON

## **REGULAR MEETING**

**January 4, 2016**

Swear In: Captain Catchpole as the full time fire inspector.  
Firefighter Michael Wright as a full time firefighter paramedic.

Nita Hendrix, Local Government Chief Project Manager speaks to Board.

16-15 Motion made by Mr. Rubin to approve the minutes of the December 14, 2015 regular meeting.

Mr. Rubin, Yes. Mr. Nudell, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Nudell. Motion Carried.

16-16 Motion made by Mr. Nudell to approve warrant/eft expenditures for the month of December 2015 in the amount of \$506,932.68 warrants #12532 through #12701 inclusive.

Mr. Nudell, Yes. Mr. Rubin, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Rubin. Motion carried.

16-17 Motion made by Mr. Rubin to authorize membership in OTA and attendance of the Trustees, Fiscal Officer, Township Administrator and employees to the annual State Association Conference in Columbus in 2016.

Mr. Rubin, Yes. Mr. Nudell, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Nudell. Motion Carried.

16-18 Motion made by Mr. Nudell to establish 2016 mileage reimbursement rate for authorized travel expenses of township at \$.57.5 cents per mile.

Mr. Nudell, Yes. Mr. Rubin, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Rubin. Motion carried.

16-19 Per the requirement of the State Auditor, the fiscal officer may prepare super blanket certificates for a certain amount of money not in excess of an amount established by resolution. Motion to set the amount for super blankets in an amount not to exceed \$25,000.00 with the exception of the hospitalization super blanket certificate not to exceed \$100,000.00.

Mr. Rubin, Yes. Mr. Nudell, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Nudell. Motion Carried.

16-20 Motion made by Mr. Nudell to adopt "A Guide to Code of Ethics and Standards of Conduct for Members of Public Sector Boards" to be read and signed by each trustee at the beginning of each year.

Mr. Nudell, Yes. Mr. Rubin, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Rubin. Motion carried.

16-21 Motion made by Mr. Rubin to request from the Trumbull County Auditor the advances for the real estate settlement & personal property taxes.

Mr. Rubin, Yes. Mr. Nudell, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Nudell. Motion Carried.

16-22 Motion made by Mr. Nudell set compensation salary for Trustee Jodi K. Stoyak for the year 2016 at \$16,798.00 annually per state mandate.

Mr. Nudell, Yes. Mr. Rubin, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Rubin. Motion carried.

16-23 Motion made by Mr. Rubin to continue to provide health care insurance for township officers and employees.

Mr. Rubin, Yes. Mr. Nudell, Yes. Mrs. Stoyak, Yes. Seconded by Mr. Nudell. Motion Carried.

Motion made by Mr. Rubin to adjourn at 1:45 p.m. Seconded by Mr. Nudell. Motion Carried.

Next business meeting February 8, 2016 at 1:00 p.m.

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STEVE SHELTON, FISCAL OFFICER

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JODI K. STOYAK, CHAIRPERSON