

The Board of Liberty Township Trustees met in a Caucus/Regular Session on May 3, 2018 at 7:33 a.m. regular meeting at the township Administration Building with the following members present, Mr. Gregory Cizmar and Mr. Arnold Clebone, presiding. Mrs. Jodi K. Stoyak was absent. Also in attendance, Administrator Patrick Ungaro and Tim Monroe from the Road Department. Also in attendance were to residents and Representative Sam Toppi, P.E. from Tetra Tech.

Issues arising from the last meeting as stated on the minutes of the April 26, 2018 Meeting:

- Dog Ordinance – Trustee Clebone met with committee. Ordinance, as written, discussed tethering. Committee liked a lot of the original language however, would like to see it re-written with modifications including tethering from 10 p.m. to 6 a.m. – all agreed the new language would address only if the dog was in distress. Also, Clebone discussed adding language to notify the Human Society. Clebone suggested sending it to Law Director Poteet for the revisions as well as notifying Trustee Stoyak of the potential changes.
- Clean Sweeping of Streets:
  - Estimate of Cost including disposal of debris: Tim spoke with EPA of the possible beneficial usage, if the sweepings meet the EPA criteria. Stressed the possibility, but could cut costs. No decision yet on what streets to clean based on cost and available budget.
- Streets to Direct Trumbull Engineers to Chip and Seal: Trustee Clebone would like to re-visit the streets the County provided and Trustee Stoyak suggested. Tim asked who would prepare the roads for the chip n seal – our road department or the County. Preparing for Chip n Seal to a smooth surface by laying maintenance strips. Whoever is doing it must start prep work soon. May save money if we do it. Also discussed, there is nothing addressing brimming in the County’s proposal, must address cuts, to allow water to roll off roads as quickly as possible. Some streets just need cleaned out other may need more. Trustee Clebone would like to provide the list of roads to the County. Tim informed Board, Mt. Everett would need 3 days to prepare, lots of tonnage, not sure how much. Also other duties will certainly come up. Pat said he has 3 more interviews later today, try to get extra help. Clebone said Fiscal Officer informed him there would be about \$100,000 to use for the equipment, material and labor costs. Clebone requested further discussion with Tim Monroe. Gary Shaffer, Trumbull County Engineers office said “Tim is the best in the business, he knows the process.” Tim said there’s lots of coordination and prep work, and he is willing to participate with the county. Determine the type of stone needed. Also, if the county is working on a street of their own nearby, perhaps they could knock off one of ours. Greg asked if the part time workers could work 5 hours per day or split the guys up – some M-W and other W-F? Greg and Tim to work with YSU to see if there is value.
- Sale of Ambulance; Purchase of Drag Box or fixing of paver: Sale of donated ambulance was discussed. Pat Ungaro said it comes down to what the Board wants to do. Trustee Cizmar will look into selling on-line, again, with a reserve price or list with the Engineers and put the money towards fixing the paver or purchasing a drag box.
- Vacant Colonial Parcels and Apartment Building: Trustee Clebone spoke with a developer. Pat Ungaro said he likes controlling properties. No harm, smart thing to do. Trustee Clebone suggested perhaps go through the land bank to obtain all the properties in that area. Developer of affordable housing to clean up asbestos.
- Logan Way Dieses Property: Possibly to extend CRA for tax abatement and spur development. Number of interested parties. Pat Ungaro indicated interested party is currently looking at working with current zoning.
- Country Club Road Property being completed by owners.

- Kline's Drive Property Improvement Using TIF type financing: Trustee Clebone said resident still advocating improvements on the Roads. Wants to speak with developer on a TIF. Work with builder and association and perhaps arrange a meeting.
- Use of Property bordering Center Park and making it tax exempt. Clean up and put a trail. Just need manpower and funding. Once established, law director can make it tax exempt.

New Items:

Sam Toppi, Senior Roadway Engineer from Tetra Tech and referred by Eastgate, spoke with Trustees about what his company has to offer. Mr. Toppy discussed issues such as leveling course prior to chip n seal; low spots filled in with cold patch, not always the best practice, but will hold out better now that the weather is cooperating. He also discussed base and drainage matters. He would also evaluate roads, could work with personnel to address each street. Use a software program to condition rate the streets and factor in traffic. The software could produce a map that highlights the worst roads. Unfortunately we live in NE Ohio and roads will continue to have issues. Also, he could suggest a preventative maintenance program and suggest a 10% budget for maintenance. Cost could be anywhere from \$5,000 to \$150,000 for his company's services. Trustee Clebone suggested he work with Eastgate and make us a prototype for his business.

Permission to Trumbull Engineers to go out for bid on 2018 Issue One projects

- Trustee Cizmar suggested we talk to County Engineers Office to add a section to Royal Arms and finish the roadway when paved.

18-71 Motion made by Mr. Cizmar to authorize Trumbull County Engineers Office to advertise for bids on behalf of Liberty Township for the 2018 Resurfacing Program.

Roll call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

Potential Use of YSU Intern to Record Road Condition Data

Other: Pat Ungaro wanted Board to be aware of the surveying behind Church to expand parking lot.

Motion made by Mr. Cizmar to adjourn at 9:17 a.m. Seconded by Mr. Clebone. Motion carried.

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STEVE T. SHELTON, FISCAL OFFICER

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ARNIE CLEBONE, TRUSTEE