

The Board of Liberty Township Trustees met in a Caucus/Regular Reorganization Session on January 14, 2019 at 6:30 p.m. caucus 7:00 p.m. regular meeting at the township Administration Building with the following members present, Mrs. Jodi K. Stoyak, Mr. Gregory Cizmar, and Mr. Arnold Clebone, presiding.

During the half hour caucus session a resident expressed his objections to resolution 19-09 possible pay increase. Caucus ended at 7:00 p.m.

#### REORGANIZATIONAL MEETING AGENDA 7:00 p.m.

19- 01 Motion to appoint Trustee Arnie Clebone as Chairperson for 2019.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19- 02 Motion to appoint Trustee Greg Cizmar as Vice Chairperson for 2019.

Motion: Mr. Clebone. Second: Mr. Cizmar.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19- 03 Motion to adjourn the Reorganizational Meeting and begin the Regular Meeting at 7:03 p.m.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

Fiscal Officer reported every fund ended higher than projected except for the Police and Fire Funds. The Fiscal Officer had available fund reports demonstrating the funds cash for the month.

#### Reports:

Administrator's Report – Mr. Ungaro was absent.

Fire Department – Chief Gus Birch provided the annual report which included annual # of calls (2<sup>nd</sup> busiest in Trumbull County) and annual fire losses.

Police Department – Interim Chief Toby Meloro provided his report to the trustees.

Road Department – Mr. Timothy Monroe mentioned the mild weather and offered his report to the trustees.

Zoning Department – Mr. Jim Rodway provided his yearend report for the trustees.

#### New Business:

19-04 Motion to approve the minutes of the December 17, 2018 Regular Meeting.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-05 Motion to approve warrant/eft expenditures for the month of December 2018 in the amount of \$602,539.15 and warrants #18045 through #18208 inclusive and Then and Now's pursuant to the list provided by the Fiscal Officer.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-06 Motion that the Board of Liberty Township Trustees shall conduct its meetings in full compliance with the Ohio Sunshine Law and accordingly establishes the following rules for the scheduling and notice of all meetings:

**REGULAR MEETINGS** – The Board of Trustees will hold Regular evening meetings on the third (3rd) Monday of every month beginning at 6:30 p.m. starting March 18, 2019. During the beginning of the meeting, members of the Public are invited to address the Board of Trustees regarding any issue of concern. The Board of Trustees will also hold Regular morning meetings every Thursday morning beginning at 7:30 a.m. except for January 31, 2019 (Columbus Conference) and November 28, 2019 (Thanksgiving). Notice of the Regular Meetings and any changes to the meeting schedule will be posted on the Township electronic signboard and Township website. Because the 3rd Monday in February (Feb. 18th) is Presidents Day, the February Meeting will be held on Tuesday, February 19<sup>th</sup>, 2019.

**SPECIAL MEETINGS** – Notice of special meetings of the Board of Trustees shall be given by posting notice of the meeting on the Township electronic signboard, Township website, and in a conspicuous place outside the Township Hall on a bulletin board or sign provided for that purpose. Notice of all special meetings shall be given to the Youngstown Vindicator, Warren Tribune Chronicle and any other newspaper or media that requests the same at least 24 hours in advance of the meeting, except in an emergency in which case the notices shall be given as soon as practicable. Additionally, the Township will provide advance notice of special meetings to anyone who provides the Township with postage pre-paid, self-addressed postcards or email address.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mrs. Stoyak, NO. \*\* Motion carried.

\*\*Trustee Stoyak: I will vote NO on this as I cannot endorse a weekly 7:30 a.m. meeting when most residents cannot attend and cannot be covered by the local press. It is our job as elected officials to be transparent in our deliberations and early morning meetings do not afford this transparency.

19-07 Motion to set the salaries for the Trustees of Liberty Township for 2019 at the maximum compensation permitted by Ohio Revised Code §505.24(C) Compensation of Trustees, to be paid in equal bi-weekly payments.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mrs. Stoyak, Yes. Motion carried.

19-08 Motion to set the salary for the Fiscal Officer of Liberty Township for 2019 at the maximum compensation permitted by Ohio Revised Code §507.09 Compensation of Fiscal Officer, to be paid in equal bi-weekly payments.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-09 Motion to renew the appointment of Cherry Lynne Poteet as Township Law Director pursuant to Ohio Revised Code Section 504.15, on the same terms and conditions as the existing contract, except that the compensation shall be set at \$3,300.00 per month.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mrs. Stoyak, NO. Motion carried.

19-10 Motion to authorize membership for the Trustees and Fiscal Officer in the Ohio Township Association, and attendance at the OTA annual Winter Conference in Columbus, and to pay the dues and expenses from the General Fund pursuant to Ohio Revised Code §505.241.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-11 Motion to appoint Kristen Rock to a five (5) year term on the Liberty Township Zoning Commission, term commencing January 1st, 2019 and term ending December 31st, 2023.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-12 Motion to appoint Charles Mansfield to a five (5) year term on the Liberty Township Board of Zoning Appeals, term commencing January 1st, 2019 and term ending December 31st, 2023.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-13 Motion to set the compensation for the members of the Township Zoning Commission at \$20 per meeting and Zoning Board of Appeals at \$45 per meeting for 2019, which is the current rate, pursuant to Ohio Revised Code §519.13.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-14 Motion to set the 2019 mileage reimbursement rate for authorized travel by township officials and employees outside of Liberty Township at \$0.58 cents per mile.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-15 Motion to acknowledge and authorize township officers and full-time employees and their respective dependents who are not covered by a collective bargaining agreement are entitled to the same rights and coverage under any and all health care insurance policies and programs currently in effect or subsequently procured by the Township in accordance with Ohio Revised Code §505.60 et seq.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-16 Motion to set the health insurance premium co-payments for the following non-bargaining unit employees; Martha Weirick, Denise Leone, Keith Siefert and James Rodway to remain at last year's employee health insurance premium co-payment rate of twelve percent (12%) of the monthly premium cost of their enrollment in the Township Health Insurance Benefit Program.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-17 Motion to approve an annual conversion plan pursuant to Section 145.01 of the Ohio Revised Code and Ohio Administrative Code 145-1-26 for Liberty Township for the conversion of vacation time that is accrued, but not used, during the calendar year, defined as January 1 to December 31, 2019. These earnings are earnable salary on which employee and employer contributions shall be remitted to OPERS. See File for complete conversion plan.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-18 Motion to appoint Trustee Greg Cizmar as a representative for Howland and Liberty Townships on the Trumbull County Land Reutilization Corporation Board for fiscal year 2019.

Motion: Mr. Clebone. Second: Mrs. Stoyak.

Roll Call: Mr. Clebone, Yes. Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Motion carried.

19-19 Motion to appoint Trustee Greg Cizmar to the Mahoning Valley Sanitary District Advisory Council pursuant to and in accordance with Ohio Revised Code § 6115.104 (A). The purpose of the advisory council is to annually review and evaluate the receipts and disbursements of funds by the board of directors of the Mahoning Valley Sanitary District (aka Meander Water) from the preceding calendar year; and to review, evaluate, and make recommendations to the board of directors regarding operation, polices, programs, and improvements of the district. The Fiscal Officer is hereby directed to file certified copies of this resolution with the board of directors of the Mahoning Valley Sanitary District (aka Meander Water) and with the Trumbull County Clerk of Courts.

Motion: Mr. Clebone. Second: Mrs. Stoyak.

Roll Call: Mr. Clebone, Yes. Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Motion carried.

19-20 Motion to authorize the Fiscal Officer to prepare and use super blanket certificates for the 2019 fiscal year for the statutorily permitted purposes of: the services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor, or appraiser; fuel oil, gasoline, food items, roadway materials and utilities; purchases exempt from competitive bidding under O.R.C. 125.04 and any other specific expenditure that is a recurring and reasonably predictable operating expense. Each super blanket certificate must identify the specific line item appropriation account to which it applies, and an itemized statement of obligations incurred and expenditures made under each super blanket certificate shall be maintained by the Fiscal Officer. Each super blanket certificate shall be in an amount not to exceed \$25,000.00 with the exception of the hospitalization super blanket certificate which shall be in an amount not to exceed \$100,000.00.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-21 Motion to request from the Trumbull County Auditor advances on Real Estate Property Taxes, Personal Property Taxes and Estate Taxes pursuant to Ohio Revised Code §321.34.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-22 Motion to authorize payment of expenses for township officials and employees to attend meetings, seminars, workshops, conferences, schools, training or conventions for fiscal year 2019, after a formal request has been processed and approved.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-23 Motion to authorize the expenditure of township general funds for public community functions and non-profit organizations, in an amount not to exceed \$200, upon approval by the Board of Trustees.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

19-24 Motion to adopt "A Guide to Code of Ethics and Standards of Conduct for Members of Public Sector Boards" to be read and signed by each trustee at the beginning of each year.

Motion: Mrs. Stoyak. Second: Mr. Cizmar.

Roll Call: Mrs. Stoyak, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

19-25 Motion to approve the following Resolution authorizing the issuance of a General Obligation Tax Anticipation Note in the amount of \$300,000.00.

Resolution authorizing issuance of General Obligation Tax Anticipation Note

WHEREAS, The Board of Trustees has deemed it necessary to borrow money in anticipation of the collection of General Tax Revenues in order to meet the Township's current and/or future financial needs; and

WHEREAS, issuance of a General Obligation Tax Anticipation Note is authorized pursuant to Ohio Revised Code Sections 133.10, 133.20, 133.24 and 5705.191; and

WHEREAS, The Board of Trustees desires to obtain said funds from the First National Bank of Pennsylvania,

NOW THEREFORE BE IT RESOLVED THAT, The Board of Trustees be and hereby is authorized to issue a General Obligation Tax Anticipation Note (the "Note"), to provide financial funds to meet its current and/or future financial needs, in the amount of Three Hundred Thousand Dollars (\$300,000.00) with interest at the rate of 2.99% payable in six months or upon prepayment at any time in whole or in part without penalty at the option of the Township; and

BE IT FURTHER RESOLVED THAT, the Note shall be issued in anticipation of the collection of property tax revenues in and for the year commencing January 1, 2018 to be received from all settlements of taxes between January 1, 2019 and June 30, 2019 as estimated by the County Budget Commission, other than taxes to be received for the payment of debt charges and all advances.

BE IT FURTHER RESOLVED THAT, this Board of Trustees further determines and covenants that the aggregate principal amount of the Note does not exceed, and on the date of the Note will not exceed, one-half of the amount estimated to be received from all property taxes subject to settlements by the last day of the sixth month following issuance of the Note under Section 321.24 of the Revised Code, other than taxes to be received for the payment of debt charges and all advances, that estimated amount is as shown in the latest Official Certificate of Estimated Resources for the fiscal year 2019 filed with this Board of Trustees pursuant to Section 5705.36 of the Revised Code; and, as provided in Section 5705.39 of the Revised Code, the total appropriations by the Board of Trustees from each fund for the fiscal year from January 1, 2019 to December 31, 2019 on the date of issuance of the Note will not exceed the certified estimated revenue available for expenditure from each fund.

BE IT FURTHER RESOLVED THAT, the Note shall be sold to First National Bank of Pennsylvania, at private sale in accordance with this Resolution. The Fiscal Officer is authorized and directed to cause the Note to be prepared and to have the Note executed and delivered, together with a true transcript of the proceedings with reference to issuance of the Note, to the original purchaser upon payment of the purchase price. The Note is hereby designated as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). In that connection, the Board of Trustees hereby covenants that the Board of Trustees (it having no "subordinate entities" with authority to issue obligations within the meaning of that section of the Code), in or during the calendar year in which the Note is issued (a) will not designate as "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Code tax-exempt obligations, including the Note, in an aggregate principal amount in excess of \$10,000,000, and (b) will not issue tax-exempt obligations within the meaning of Section 265(b)(4) of the Code, including the Note and any qualified 501(c)(3) bonds as defined in Section 145 of the Code (but excluding obligations, other than qualified 501(c)(3) bonds, that are private activity bonds as defined in Section 141 of the Code), in an aggregate principal amount exceeding \$10,000,000, unless the Board of Trustees receives an opinion of nationally recognized bond counsel that such designation or issuance, as applicable, will not cause the Note to cease to be "qualified tax-exempt obligations".

BE IT FURTHER RESOLVED THAT the levy by this Board of Trustees of the specific taxes anticipated by the Note on all taxable property in this Township on the tax list and duplicate for the year 2018 to be collected during fiscal year 2019, by resolutions adopted by this Board of Trustees pursuant to law, is acknowledged, confirmed and ratified. Those taxes are direct taxes during the period the Note will be outstanding and are in an aggregate amount at least sufficient to provide funds to pay the principal of and interest on the Note at maturity and therefore are not less than the interest and sinking fund tax required by Section 11 of Article XII of the Ohio Constitution. Those taxes have been computed, certified, levied and extended upon the tax list and duplicate for the year 2019 for collection by the same officers, in the same manner and at the same times that all taxes for general purposes for the year are collected. The proceeds of the taxes anticipated are to be applied to the extent required and as provided in this Resolution to the payment of the principal of and interest on the Note at maturity. Pursuant to law and particularly the provisions of Section 133.10 of the Revised Code, the amounts of the proceeds of those taxes required to pay that principal and interest are deemed to be appropriated and hereby are appropriated to pay that principal and interest. This Board of Trustees covenants that it will give effect to that appropriation, to the extent stated above, in all resolutions it hereafter adopts appropriating money for expenditure or encumbrance in the fiscal year commencing January 1, 2019.

BE IT FURTHER RESOLVED THAT the Board of Trustees covenants that it will restrict the use of the proceeds of the Note in such manner and to such extent, if any, as may be necessary, after taking into account reasonable expectations at the time of the delivery of and payment for the Note, so that the Note will not constitute arbitrage bonds under Section 148 of the Code and the applicable income tax regulations pertaining thereto. The Fiscal Officer as the fiscal officer, or any other officer having responsibility for issuing the Note, is, alone or in conjunction with any of the foregoing or with any other officer or employee of or consultant to the Board of Trustees, authorized and directed to give an appropriate certificate of the Board of Trustees, for inclusion in the transcript of proceedings for the Note, setting forth the reasonable expectations of the Board of Trustees regarding the amount and use of all the proceeds of the Note and the facts and estimates on which they are based, all as of the date of delivery of and payment for the Note. In order to obtain and preserve the exemption from federal income tax of interest on the Note, the Board of Trustees further covenants that it will take all actions that may be required of the Board of Trustees, and will not take any action which would adversely affect such exemption, under the provisions of any federal tax law that applies to the Note, whether presently in effect or enacted subsequent to the date of issuance of the Note, specifically including, but not limited to, provisions requiring or pertaining to restricting the amount of proceeds invested at a higher yield than the yield on the Note, expending proceeds or portions thereof within the times provided, making reports to the United States, and the rebate of certain excess earnings from the investment of the proceeds to the United States, and the Board of Trustees hereby authorizes the Fiscal Officer and other appropriate officers to make any such rebate or rebates of such excess investment earnings and to take such other actions and give such certifications as may be appropriate for the purposes aforesaid.

It is hereby found, determined and declared that all acts and conditions necessary to be done or to exist precedent to and in the issuing of the Note in order to make them legal, valid and binding obligations of this Board of Trustees have been performed and exist, or will at the time of delivery of the Note have been performed and exist, in regular and due form as required by law; and that the amount of indebtedness to be incurred by the issuance of the Note does not exceed any limitation of indebtedness as fixed by law.

It is hereby found and determined that all formal actions of this Board of Trustees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board of Trustees and that all deliberations of this Board of Trustees and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Revised Code.

BE IT FURTHER RESOLVED THAT the Board of Trustees is authorized to pay all costs and/or fees required and associated with the issuance of the General Tax Anticipation Note; and

BE IT FURTHER RESOLVED THAT the Board of Trustees and Township Fiscal Officer be and hereby are authorized and directed to execute any and all documents necessary to affect and complete said transaction.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mrs. Stoyak, Yes. Motion carried.

Remarks: Mr. Clebone reminded everyone last year the township borrowed \$400,000 and hopefully next year will not have to borrow at all against our anticipated taxes.

19-26 Motion to appropriate the sum of \$31,658.00 from the Road and Bridge Fund and authorize the Fiscal Officer to pay this amount to the Trumbull County Treasurer for the Township's match for the PY2018 CDBG Critical Infrastructure Grant awarded by the Ohio Development Services Agency to the Township to repair drainage systems and reconstruct roadway on Trumbull Avenue, Northgate Avenue, and Green Acres Drive. The total project cost is \$316,585, for which the grant will provide \$263,463.00, the Township will provide a ten percent match and the Trumbull County Engineer's office will provide in-kind engineering and oversight valued at \$21,463.00. The Trumbull County Engineer's Office has already started the engineering for the project and bidding is expected in February 2019.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

Thank you to Trumbull County Grant Writer Julie Green.

19-27 Motion to adopt a revised Credit Card Policy pursuant to R.C 505.64, and to appoint Martha Weirick as the Compliance Officer under the Policy.

Motion: Mr. Cizmar. Second: Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mrs. Stoyak, Yes. Motion carried.

19-28 Motion to adopt the following Policy for Deposit of Public Money:

LIBERTY TOWNSHIP, TRUMBULL COUNTY OHIO POLICY FOR DEPOSIT OF PUBLIC MONEY  
PURSUANT TO OHIO REVISED CODE SECTION 9.38

WHEREAS, the daily governmental operations of Liberty Township necessitate the receipt and deposit of public moneys; and,

WHEREAS, the Liberty Township Board of Trustees and the Township Fiscal Officer require that all Township employees charged with receipting and depositing public money be held to the highest standards of ethical and financial responsibility; and,

WHEREAS, Ohio Revised Code Section 9.38 requires a Board of Trustees to adopt a policy requiring that public money be delivered to the Township Fiscal Officer for deposit within one business day of receipt, or within three business days if the policy provides for the safeguarding of public money until the time that it is deposited.

NOW THEREFORE BE IT RESOLVED, that the Liberty Township Board of Trustees hereby adopts this Policy for the Deposit of Public Money.

SECTION 1. All public moneys, in the form of cash, check, money order or otherwise, received by any employee of Liberty Township, must be recorded in a receipt book immediately upon receipt. The employee shall safeguard the public money and deliver the public money and a copy of the receipt to the Township Fiscal Officer or directly deposit the funds into the Township's designated depository bank.

SECTION 2. Receipts of \$1,000.00 or more shall be safeguarded and delivered to the Fiscal Officer or the Township depository bank no later than the next business day following receipt. If the amount of daily receipts received by an employee does not exceed One Thousand Dollars (\$1,000.00) the receipts may be safeguarded for a period not to exceed three (3) business days following the day of receipt before the funds are delivered to the Fiscal Officer or the Township depository bank.

SECTION 3. Safeguard shall mean securing the public money in a fire-proof safe or locked file cabinet. The key shall be kept in a separate location and the file cabinet shall be locked until the funds are delivered to the Township Fiscal Officer or deposited into the Township depository bank. Under no circumstances shall public moneys be left unattended or unlocked.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

Trustee Jodi Stoyak Remarks for January 14, 2019

Happy New Year to Everyone!

January 30-February 1 are the dates for the upcoming Ohio Township Association Winter Conference. The OTA sponsors more than 80 workshops and trade shows with over 150 vendors. Most important are the relationships and conversations with other trustees and fiscal officers established during that time.

On January 9, I attended the Council of Governments meeting in Howland Township. Dr. LaPolla is Chairman and our own fiscal officer, Steve Shelton, is the treasurer of the organization. Many different items were discussed at this meeting, for example, discussion by the group to place a county sales tax on the ballot that would provide funding for infrastructure and roads, discussion for the formation of a consortium for local government health care and discussion to develop a Google information page for those communities to communicate Council of Government activities. I have some of my own reservations about some of these developments and raised some of them at the meeting.

I would like to see the Liberty Board of Trustees formulate a priority list of activities for 2019.

The Fire Chief has approached the Board of Trustees with the need for a fire truck and possibly two trucks over the next five years. Our two oldest trucks are 23 and 26 years old. Fire trucks cost approximately \$500,000. The chief and I met with the fiscal officer to see if we could afford this with the available levy money. He stated that this wasn't possible. It may also be a good time to consider consolidation of our two stations. It is time to think for the long term future of fire protection in Liberty Township. Several years ago we purchased land contiguous to our Central Park. The land is ours and available to build on.

Also I inquired from Jason Vantell, a local real estate appraiser, how much he would charge to perform the appraisals of both fire stations. He stated the charge would be \$1650 for each appraisal. If these could be sold we would be able to utilize the money for either the station or trucks.

2. Gary Newbrough from the Sanitary Engineers office called me on Thursday, Jan. 10, to schedule our meeting room for the Belmont Park Sewer Project. This project involves the construction of new sewer lines at Belmont Avenue down Tibbetts Wick road which will service the new Shepherd of the Valley complex and the low to moderate income area along Belmont. That meeting will be on February 21. The board will receive notification of this meeting in the next few days. These new sewers and the vacant lots we purchased adjacent to our Belmont Fire Station should increase the value of our fire department property on Belmont Ave. During my conversation with Mr. Newbrough, I asked him about our opportunity

in moving forward with Girard on the upcoming water contract between the County and the City of Girard. I did also make an inquiry of Commissioner Fuda. Mr. Newbrough informed me that the commissioners have asked him to meet with Mayor Melfi on this subject. My desire is that our board also meets with the commissioners as well.

3. Publish our list of roads that we plan to chip and seal and resurface for this year and post it on our website. Hire two more employees for the road department. Establish a written maintenance program for our roads to include input from the county engineers for this task. Possibly contract with the County to crack seal roads newly repaved over the last seven years. Do an assessment of repairs that are needed in our parks and identify grants available through Nature Works to do some of the repairs. Hire part time personnel for the parks.

4. Decision on the NOPEC grant money of \$2000 needs to be made before March 29<sup>th</sup>.

19-29 Motion to adjourn the meeting at 7:58 p.m.

Motion: Mr. Cizmar. Second: Mrs. Stoyak.

Roll Call: Mr. Cizmar, Yes. Mrs. Stoyak, Yes. Mr. Clebone, Yes. Motion carried.

Next Meetings: Thursday January 17, 2019 at 7:30 a.m.

Next evening meeting Tuesday, February 19, 2019 at 6:30 p.m.

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STEVE SHELTON, FISCAL OFFICER

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ARNOLD CLEBONE, CHAIRPERSON