

The Board of Liberty Township Trustees met in a Organizational/Regular Meeting on January 21, 2020 at 6:30 p.m. at the township Administration Building with the following members present, Mr. Devon Stanley, Mr. Arnold Clebone, and Mr. Gregory Cizmar, presiding.

Fiscal Officer's presented his financial report.

Administrator's Report – Mrs. Martha Weirick presented her report.

Fire Department – Chief Gus Birch presented his report.

Police Department – Chief Toby Meloro presented his report

Road Department – Mr. Timothy Monroe presented his report.

Zoning Department – Mr. Jim Rodway presented his report

20-08 Motion to appoint Greg Cizmar Chairperson for 2020.

Motion: Mr. Stanley. Second: Mr. Clebone.

Roll Call: Mr. Stanley, Yes. Mr. Clebone, Yes. Mr. Cizmar, Yes. Motion carried.

20-09 Motion to appoint Arnie Clebone Vice Chairperson for 2020.

Motion: Mr. Stanley. Second: Mr. Clebone.

Roll Call: Mr. Stanley, Yes. Mr. Clebone, Yes. Mr. Cizmar, Yes. Motion carried.

20-10 Motion to adjourn the Reorganizational Meeting and begin the Regular Meeting.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

Recognition: Firefighter Josh Cleland to be promoted to the rank of Lieutenant in the Liberty Township Fire Department. Congratulations!

Recognition: Lieutenant Christopher Olson to be promoted to the rank of Captain in the Liberty Township Fire Department. Congratulations!

20-11 Motion to approve the minutes of the December 16, 2019 Regular Meeting.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

20-12 Motion to approve warrant/eft expenditures for the month of December 2019 in the amount of \$397,658.49 and warrants #20044 through #20209 inclusive and Then and Now purchase orders.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-13 Motion that the Board of Liberty Township Trustees shall conduct its meetings in full compliance with the Ohio Sunshine Law and accordingly establishes the following rules for the scheduling and notice of all meetings:

REGULAR MEETINGS – The Board of Trustees will hold Regular evening meetings on the third (3rd) Monday of every month beginning at 6:30 p.m. starting March 16, 2020. The Board of Trustees will also hold Regular weekly meetings every Thursday beginning at 7:30 a.m. except for February 6, 2020 (Columbus Conference) and November 26, 2020 (Thanksgiving). Notice of the Regular Meetings and any changes to the meeting schedule will be posted on the Township electronic signboard and Township website. Because the 3rd Monday in February (Feb. 17th) is Presidents Day, the February Meeting will be held on Monday, February 10, 2020.

SPECIAL MEETINGS – Notice of special meetings of the Board of Trustees shall be given by posting notice of the meeting on the Township electronic signboard, Township website, and in a conspicuous place outside the Township Hall on a bulletin board or sign provided for that purpose. Notice of all special meetings shall be given to the Vindicator, Warren Tribune Chronicle and any other newspaper or media that requests the same at least 24 hours in advance of the meeting, except in an emergency in which case the notices shall be given as soon as practicable. Additionally, the Township will provide advance notice of special meetings to anyone who provides the Township with postage pre-paid, self-addressed postcards or email address.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-14 Motion to set the salaries for the Trustees of Liberty Township for 2020 at the maximum compensation permitted by Ohio Revised Code §505.24(C) Compensation of Trustees, to be paid in equal monthly payments.

Motion: Mr. Clebone. Second: Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes.es. Motion carried.

20-15 Motion to set the salary for the Fiscal Officer of Liberty Township for 2020 at the maximum compensation permitted by Ohio Revised Code §507.09 Compensation of Fiscal Officer, to be paid in equal monthly payments.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-16 Motion to renew the appointment of Cherry Lynne Poteet as Township Law Director pursuant to Ohio Revised Code Section 504.15, on the same terms set forth in her contract.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-17 Motion to authorize membership for the Trustees and Fiscal Officer in the Ohio Township Association, and attendance at the OTA annual Winter Conference in Columbus, and to pay the dues and expenses from the General Fund pursuant to Ohio Revised Code §505.241.

Motion: Mr. Clebone. Second: Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes.es. Motion carried.

20-18 Motion to appoint Alan Friedkin to a five (5) year term on the Liberty Township Zoning Commission, term commencing January 1st, 2020 and term ending December 31st, 2024.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

20-19 Motion to set the compensation for the members of the Township Zoning Commission at \$20 per meeting and Zoning Board of Appeals at \$45 per meeting for 2020, which is the current rate, pursuant to Ohio Revised Code §519.13.

Motion: Mr. Clebone. Second: Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes.es. Motion carried.

20-20 Motion to set the 2020 mileage reimbursement rate for authorized travel by township officials and employees outside of Liberty Township at \$0.58 cents per mile.

Motion: Mr. Clebone. Second: Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes.es. Motion carried.

20-21 Motion to acknowledge and authorize township officers and full-time employees and their respective dependents who are not covered by a collective bargaining agreement are entitled to the same rights and coverage under any and all health care insurance policies and programs currently in effect or subsequently procured by the Township in accordance with Ohio Revised Code §505.60 et seq.

Motion: Mr. Stanley. Second: Mr. Clebone.

Roll Call: Mr. Stanley, Yes. Mr. Clebone, Yes. Mr. Cizmar, Yes. Motion carried.

20-22 Motion to set the set health insurance premium co-payments for the following non-bargaining unit employees; Martha Weirick, Teena Wylie, Keith Siefert and James Rodway to remain at last year's employee health insurance premium co-payment rate of twelve percent (12%) of the monthly premium cost of their enrollment in the Township Health Insurance Benefit Program.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-23 Motion to approve an annual conversion plan pursuant to Section 145.01 of the Ohio Revised Code and Ohio Administrative Code 145-1-26 for Liberty Township for the conversion of vacation time that is accrued, but not used, during the calendar year, defined as January 1 to December 31, 2020. These earnings are earnable salary on which employee and employer contributions shall be remitted to OPERS. See File for complete conversion plan.

Motion: Mr. Clebone. Second: Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes.es. Motion carried.

20-24 Motion to authorize the Fiscal Officer to prepare and use super blanket certificates for the 2020 fiscal year for the statutorily permitted purposes of: the services of an accountant, architect, attorney at law, physician, professional engineer, construction project manager, consultant, surveyor, or appraiser; fuel oil, gasoline, food items, roadway materials and utilities; purchases exempt from competitive bidding under O.R.C. 125.04 and any other specific expenditure that is a recurring and reasonably predictable operating expense. Each super blanket certificate must identify the specific line item appropriation account to which it applies, and an itemized statement of obligations incurred and expenditures made under each super blanket certificate shall be maintained by the Fiscal Officer. Each super blanket certificate shall

be in an amount not to exceed \$25,000.00 with the exception of the hospitalization super blanket certificate which shall be in an amount not to exceed \$100,000.00.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

20-25 Motion to request from the Trumbull County Auditor advances on Real Estate Property Taxes, Personal Property Taxes and Estate Taxes pursuant to Ohio Revised Code §321.34.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-26 Motion to authorize payment of expenses for township officials and employees to attend meetings, seminars, workshops, conferences, schools, training or conventions for fiscal year 2020, after a formal request has been processed and approved.

Motion: Mr. Stanley. Second: Mr. Cizmar.

Roll Call: Mr. Stanley, Yes. Mr. Cizmar, Yes. Mr. Clebone, Yes. Motion carried.

20-27 Motion to authorize the expenditure of township general funds for public community functions and non-profit organizations, in an amount not to exceed \$200 per even, upon approval by the Board of Trustees.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-28 A RESOLUTION DECLARING THE INTENT OF LIBERTY TOWNSHIP TO CONDUCT INTERNET AUCTIONS FOR THE SALE OF UNNEEDED, OBSOLETE OR UNFIT PERSONAL PROPERTY OF LIBERTY TOWNSHIP FOR THE CALENDAR YEAR 2020

WHEREAS, Section 505.10 of the Ohio Revised Code permits a board of township trustees to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies, which is not needed for public use, or is obsolete, or is unfit for the use for which it was acquired; and

WHEREAS, the Board of Township Trustees of Liberty Township, Trumbull County, Ohio has determined that an internet auction is a cost-effective method of disposing of such property; and,

WHEREAS, Section 505.10(D) of the Ohio Revised Code permits a board of township trustees to sell such property by internet auction after adopting a resolution expressing its intent to do so;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Liberty Township, Trumbull County, Ohio, that:

Section 1: Pursuant to Ohio Revised Code Section 505.10(D), the Board of Trustees of Liberty Township hereby expresses its intent to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies, which is not needed for public use, or is obsolete, or is unfit for the use for which it was acquired, by internet auction in 2020.

Section 2: The Board of Trustees of Liberty Township hereby will conduct internet auctions through GovDeals, Inc., 100 Capitol Commerce Boulevard, Suite 110, Montgomery, Alabama, 36117.

Section 3: Such internet auctions shall be conducted according to the requirements of R.C. 505.10(D) under the following general terms and conditions:

1. All property will be offered for sale to the public on the www.govdeals.com website for a minimum of ten (10) days, including Saturdays, Sundays and legal holidays;
2. The Township reserves the right to establish a minimum price for any item and to establish other terms and conditions of sale, including but not limited to requirements for pick-up or delivery;
3. Township property auctioned via internet auction shall be sold to the highest qualified bidder at the conclusion of the auction;
4. The highest qualified bidder shall be required to pay in full for the property at the auctioned price plus the stated buyer's premium and all applicable taxes within five business days from the conclusion of the sale, and to comply with any other conditions or terms of sale;
5. All property is offered for sale "As-Is Where-Is" with Liberty Township making NO warranty, guarantee or representation of any kind, express or implied as to the condition of such property;
6. All vehicles will be sold with a Salvage Title; and

7. The Board of Township Trustees, Liberty Township, Trumbull County, Ohio reserves the right to reject any bids and to withdraw from sale any items listed on its internet auction.

Section 4: In the event that the Township reclaims the auctioned property as a result of the highest qualified bidder's failure to comply with the terms and conditions stated above or in the event that there are no bidders for the auctioned property who meet the terms and conditions established for the auction, the Township reserves the right, at its sole discretion, to re-auction the property or to dispose of the property without auction, as permitted by R.C. 505.10(B).

Section 5: That after adoption of this Resolution, the Fiscal Officer shall publish, in a newspaper of general circulation in the township, notice of Liberty Township's intent to sell unneeded, obsolete, or unfit-for-use township personal property by internet auction. The notice shall include a summary of the information provided in this resolution. Information regarding the internet auction shall be published on the Township website and posted at the Township office.

Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

20-29 No objection to a new liquor permit for Klafsters, Inc. DBA Smoker Friendly #2, 3814 Belmont Ave, Liberty Township, Oh 44505.

Motion: Mr. Clebone. Second: Mr. Stanley.

Roll Call: Mr. Clebone, Yes. Mr. Stanley, Yes. Mr. Cizmar, Yes. Motion carried.

20-30 Motion to accept the 2019 Annual ODOT Mileage of 62.146 as of December 31, 2019 and return the verification form to the County Engineers Office. Motion: Mr. Cizmar. Second. Mr. Clebone.

Roll Call: Mr. Cizmar, Yes. Mr. Clebone, Yes. Mr. Stanley, Yes. Motion carried.

20-31 Motion to allocate and authorize the Fiscal Officer to transfer each month immediately upon receipt, all funds received as reimbursement for police overtime, plus fifty percent of the remaining funds received by Liberty Township from the Traffic Camera Program, to the Police Fund.

Motion: Mr. Clebone. Second. Mr. Cizmar.

Roll Call: Mr. Clebone, Yes. Mr. Cizmar, Yes. Mr. Stanley, Yes.es. Motion carried.

20-31 Motion to authorize the Fiscal Officer to move money within a fund from one line item to another in cases where funds must be made available before the next trustees meeting.

Motion: Mr. Stanley. Second: Mr. Clebone.

Roll Call: Mr. Stanley, Yes. Mr. Clebone, Yes. Mr. Cizmar, Yes. Motion carried.

Motion to adjourn the meeting at 7:25 p.m.

Motion: Mr. Cizmar. Second: Mr. Stanley.

Roll Call: Mr. Cizmar, Yes. Mr. Stanley, Yes. Mr. Clebone, Yes. Motion carried.

Next Meetings: Thursday 7:30 a.m. 1/23/20. Next 6:30 p.m. meeting: 2/10/20

STEVE SHELTON, FISCAL OFFICER

GREG CIZMAR, CHAIRPERSON